

# **MTW Committee Manual**

## **I. PURPOSE**

The purpose of CMTW is to promote the whole-hearted involvement of the individual churches of Covenant Presbytery and the Presbytery as a whole in the fulfillment of Christ's Commission (Mt. 28:18-20).

## **II. PROCEDURE**

A. The Committee shall operate in accordance with Presbytery's Standing Rules.

B. The Committee shall have two stated meetings, one in September and one in January, provided there is business to handle. Also there shall be called meetings as the need arises.

## **III. RESPONSIBILITIES**

### **A. Members**

It is the responsibility of each CMTW member to:

- make every attempt to attend all stated and called meetings of CMTW, and be prepared to carry out its business;
- pray and do specific work for CMTW in the pursuit of its goals and objectives
- report to CMTW any news or information concerning world missions, particularly as it would relate to CMTW
- serve as an information resource on missions to CMTW

### **B. Officers**

1. The duties of the CMTW Chairman are as follows:

- to prepare the agenda and preside at the CMTW meetings
- to appoint sub-committees as needed
- correspondence, contact, and coordination with CMTW missionaries, local churches and MTW
- to represent CMTW before Presbytery
- to lead the committee in developing goals for its world mission program
- to maintain an updated copy of the CMTW Manual of Operations
- to supply a report of each CMTW meeting to the clerk of Presbytery at least two weeks prior to the stated meeting of Presbytery.

2. The duties of the CMTW Secretary are as follows:

- to maintain a permanent record of minutes of each CMTW meeting which shall include the place, date, time, and length of the meeting, and the names of those present at the meeting
- to send to each member of CMTW a copy of the minutes

#### **IV. Goals**

- A.** Propose world missions candidates from Covenant Presbytery, particularly TE's and RE's, for financial support, ordinarily limited to their first term but with the possibility of renewal.
- B.** Encourage the churches of Covenant Presbytery to support worthy missionaries in addition to those supported by the presbytery, both financially and through short-term service opportunities.
- C.** Visit the missionaries support by Presbytery, especially during their first term.